



Ready-to-Go  
Training

**Fast and Easy Meets  
Powerful and Personal**

*idXready* is the fastest, easiest way to deliver individualized assessment-driven classroom training for

- Conflict Management
- Teambuilding
- Listening Skills
- Collaboration
- Sales
- Frontline Management

**Fast and Easy**

- Fully scripted Leader's Guide makes preparation easy
- Integrated video and PowerPoint makes presenting seamless
- Ready-to-go format ensures consistent delivery across all locations

**Powerful and Personal**

- Contemporary video makes learning relevant
- Online prework creates individualized Participant Workbooks

## Collaborative Skills for Teams

### What is the best way to maximize overall team communication and productivity?

Clarify individual roles and the team communication process to maximize your team's use of time and improve team productivity.

*idXready*®: *Collaborative Skills for Teams* provides organizations with the **key to building collaborative, effective teams** by teaching participants the need for different team roles and exploring how various roles communicate, manage time, and manage priorities.

By incorporating proven, research-based assessment data, *Collaborative Skills for Teams* personalizes the learning experience for each team member. Participants discover **four distinct team roles**, identify which **team role they are most comfortable using**, and learn the **four stages of team projects**. Relevant video and experiential learning activities provide strategies for maximizing individual contributions, resulting in **highly productive, efficient, and cohesive teams**.

Participants walk away with skills, knowledge, and tools they can immediately use when working on a team. Your organization will benefit from having **more productive teams, higher employee satisfaction, and less turnover**.

In **Collaborative Skills for Teams**, participants will:

- Learn the four different roles within teams, their preferred roles and the diversity of priorities and preferences of each team role
- Discover the activities and priorities associated with each of the four team project stages
- Understand the challenges and communication breakdowns they may face when working with others who have different priorities, roles, and talents
- Learn to maximize productivity of team meetings by aligning expectations and understanding how to manage their own tendencies
- Explore how team roles interact in meetings and learn effective strategies to be more effective about managing differences
- Understand their own time-management preferences based on their team roles
- Create personal action plans for strategies to consider when working and communicating with each of the four roles

***idXready* Programs synchronize...**

- proven learning models • participant pre-work
- rich video assets • validated research-based assessments
- individualized participant manuals • fully scripted leader's manuals
- professional PowerPoint® • proven processing activities • contemporary content

## Other *idXready* Programs

- Frontline Management: Leveraging the Strengths of Your Style
- Capitalizing on Team Talents™
- Conflict Management: A DiSC®-Based Approach
- DiSC®-Powered Selling
- Improving Your Listening Skills

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## Introducing *idXready*®

*idXready*® programs are the first training and development programs that are designed to integrate and synchronize all aspects of the learning experience, from participant pre-work to individualized workbooks; from rich video assets imbedded into professional PowerPoint® to proven processing activities. By incorporating validated research-based assessments into participant workbooks, *idXready* programs allow you to deliver training at an individual level, making your business and people skills training a vital part of your organization's learning strategy.

***idXready* programs have synchronized the following training essentials for you:**

### Online Assessment

Includes trusted, proven assessment. The assessment is sent as pre-work completed online prior to training, ensuring training time is maximized.

### Individualized Participant Workbook

Workbooks incorporate personalized assessments for each individual. The learning becomes relevant and the facilitation time more effective and productive.

### Synchronized Participant Pages

Corresponding participant workbook pages for every PowerPoint reference. Note taking is made easy — guesswork is removed, and participants keep in step with every reference you make.

### Fully Scripted Leader's Guide

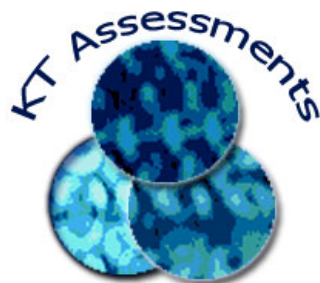
Synchronized with Participant Workbooks and PowerPoint, and editable. Leader's Guides are generated in easily accessible PowerPoint files, which are ready to use as they are, or may be edited with your personal touches.

### PowerPoint That Makes a Point

High-impact, visual storytelling slides with effective animations. Professional, high-quality presentations that quickly engage learners.

### Video Built into PowerPoint

PowerPoint files built with video synchronized right into the presentation. No more wasting time searching for video clips on a VHS tape or DVD, taking the stress out of transition time.



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